

**INTERNATIONAL FILM FESTIVAL ASSISTANCE PROGRAM**  
**2019 GUIDELINES**

## **INTERNATIONAL FILM FESTIVAL ASSISTANCE PROGRAM (IFFAP)**

Year by year, more and more Filipino films and filmmakers are being chosen by established and prestigious international film festivals all over the world to compete with films from other countries. Since 2016, more than 100 films have been showcased as part of the lineup of these film festivals either to be in competition or exhibition.

With the Film Development Council of the Philippines' goal to promote Philippine Cinema internationally and provide opportunities for filmmakers to represent the country in the international scene, the Agency's International Film Festival Assistance Program (IFFAP) is aimed at providing travel and financial support to Filipino filmmakers whose films have been selected in international film festivals.

### **FORMS OF SUPPORT**

Based and depending on FDCP's list of accredited and recognized international film festivals, the following types of assistance to Filipino films and filmmakers.

- **Travel Assistance.** FDCP can provide roundtrip economy flights to filmmakers participating in FIAPF-accredited film festivals or FDCP partnered festivals.
- **Stipend.** If applicable, FDCP provides stipend up to 500USD depending on the film festival participated. Qualified expenses include Philippine travel tax, accommodation, meals, and transportation.
- **Visa Assistance.** FDCP can issue visa endorsements to support the filmmakers' application. The approval of the applicant's visa, however, is still at the full discretion of the Embassy concerned and it is the filmmakers' responsibility to secure an appointment and prepare the documents required by the Embassy.

In addition, endorsement letter issued by FDCP is not a guarantee that your application will be expedited.

- **Visa Fees.** FDCP can reimburse the visas fees of the filmmaker (usually director) participating in international film festivals (up to twice a year).
- **Passport Application/Renewal Assistance** - As a government agency, the FDCP can draft endorsements that vouches for Filipino filmmakers and attendees to the Department of Foreign Affairs.
- **FDCP Endorsement for OMB Export/Import Clearance.** Through the FDCP's partnership with the Optical Media Board (OMB), the FDCP can draft endorsements for an omnibus permit to be released by the OMB to facilitate the import and export of the copy of the film to and from the international film festival concerned.
- **Philippine Embassy or Consulate Support.** FDCP can coordinate with the Philippine posts in the country where the concerned film festival is located in order to give support to Filipino filmmakers for their participation. FDCP

encourages the Embassies or Posts to host a lunch or dinner or a courtesy call to the Ambassador and executives.

- **Printing of Collaterals.** FDCP can print collateral materials that the filmmakers will bring to the film festival to promote their films, screenings, and participation.
- **Publicity and Promotion Support.** The FDCP can provide and release press releases and conduct press-events to help promote the country's participation to the concerned international film festival.

## **ELIGIBILITY**

The International Film Festival Assistance Program (IFFAP) is available to Filipino filmmakers competing in international film festivals fulfilling the following eligibility:

- Grantees of IFFAP can be the directors, producers, actors or production crew are part of the film. However, only the producer or director can lodge the initial application. If applicant is producer, he/she must seek endorsement from the director allowing producer to apply on his behalf.
- Support can be availed of up to two times a year per film. Filmmakers with multiple films participating in various accredited festivals can apply as long as they are cleared from the previous FDCP assistance granted to them.
- The applicant must be a Philippine passport holder who exits and returns to Manila for the festival. He or she must also be based in the Philippines for the return of service.
- The applicant must be a member of FDCP National Registry.
- The applicant must have a clear record with the Agency and must not have any outstanding clearance issues from other FDCP assistance program.

## **RETURN OF SERVICE**

The IFFAP is a publicly funded program and as such, grantees of the assistance are expected to give back to the community by rendering a return of service through participation in various FDCP programs and activities by either being guests, mentors, speakers for FDCP initiated trainings and workshops or by allowing FDCP to screen their film free of charge in FDCP partnered cultural events and activities. Availing this support means agreeing the required Return of Service commensurate to the type of support granted to the filmmaker.

It is the main responsibility of the producer or director to ensure that the assistance is properly liquidated with all documentary requirements and reported and that return of service is fully rendered.

Return of service will be stated in the applicant's approval forms. The Service must be rendered within two (2) years upon availing of the support.

## **APPLICATION PROCESS**

The following requirements must be submitted via e-mail within five (5) days after receipt of the confirmation letter or notice from the festival or up to 3 weeks before the first day of the festival.

- A. Accomplished Application Form (IR-IFFAP Form No. 1)
- B. Copy of the official letter of invitation signed by the festival organizer
- C. Film Information Sheet
- D. Publicity Materials for you film (if applicable)
  - Headshot of the Film Director
  - Hi-Res copy of poster
  - Hi-Res Film Trailer
  - Hi-res BTS (behind-the-scenes) photos
- E. Scanned copy of passport's bio page and visa (if applicable) for travel to festival country
- F. If applying and qualified for travel assistance, roundtrip airfare quotation for economy class from at least three (3) airlines with preferred departure and arrival times
- G. Clearance certification from previous assistance availed (if applicable)

These must be sent to [assistance@fdcp.ph](mailto:assistance@fdcp.ph) with the subject IFFAP <space> Festival Name <space> Your Name.

The process may take to 7 to 14 working days from the time of submission of COMPLETE requirements.

A letter shall be issued by FDCP to the applicant stating the support that will be provided by the Assistance Program. Only the support specified in the letter shall be honored.

For approved assistance, the letter will state the return of service that should be rendered by the grantee of assistance. Upon acceptance of this letter, FDCP and grantee will enter into a memorandum of agreement.

## **AVAILMENT OF THE SUPPORT**

After approval of the application, in order for the grantee to avail of the support, the following must be submitted to the IFFAP Secretariat:

- A. SIGNED Memorandum of Agreement between FDCP and grantee.
- B. SIGNED dossier stating acceptance of grantee to perform return of service.
- C. Three (3) tickets for FDCP during film screening if there are FDCP personnel present in the festival.

## **FOR TRAVEL SUPPORT**

For grantees eligible for travel support, the following guidelines will be followed:

- A. Economy flights must be booked at least fifteen (15) days before the departure date.
- B. Flight booking will not be finalized until all requirements have been submitted, including the approved visa if applicable. Booking will be done by FDCP through direct billing with the applicant's travel agency.
- C. If request is approved, but visa is not yet issued, the support will be in the form of reimbursement with a maximum allowable amount of the following:
  - Up to Php 30,000.00 for Asia
  - Up to Php 70,000.00 for Europe, USA, Africa, and Latin America
  - Up to Php 40,000.00 for Australia

No rebooking will be allowed.

Grantee must keep the ORIGINAL HARD COPY of his or her boarding passes (going and returning) as part of submission in order to get clearance certification or reimburse of the flight cost.

E-boarding passes or mobile boarding passes or Affidavit of Loss are strictly not allowed.

## **FOR STIPEND SUPPORT**

- A. Grantees can receive up to 500USD depending on the film festival participated. Qualified expenses include accommodation, meals, and transportation and must have corresponding receipts.

Grantees must keep all official receipts as basis to liquidate the stipend. Stipend will be given in the form of reimbursement.

## **POST FESTIVAL REQUIREMENTS:**

Approved grantees are given ninety (90) days or THREE MONTHS after the film festival attended to submit the following post festival requirements including reimbursement of their expenses.

- A. Comprehensive travel report (IR-IFFAP Form No.4)
- B. Accomplished reimbursement form (IR-IFFAP Form No. 5)
- C. ORIGINAL HARD COPY of boarding passes (for those with travel support)
- D. Official receipts of qualified expenses (if availing of reimbursement). Must be submitted to FDCP with proper description and translation if applicable.

A clearance certification form will be issued upon completion of requirements. Failure to secure clearance certification for will prohibit the grantee from applying in future IFFAP or other FDCP types of assistance.

Failure to submit the reimbursement requirements within ninety (90) days after the festival, will result to forfeiture of assistance.

For late submissions of completed post festival requirements, the grantee will not be eligible to apply for IFFAP for three (3) months from the issuance date of the clearance.

## CONTACT

For questions, inquiries, and submission of application and post festival requirements, please contact the person in charge below:

### **Martina Macalanda**

Program Supervisor - Industry

International Distribution Unit, Distribution Division

Film Development Council of the Philippines

855 T.M. Kalaw Street, Ermita, Manila, Philippines 1000

(2) 256-9948 loc 122

assistance@fdcp.ph

## LIST OF SUPPORT AND QUALIFIED FILM FESTIVALS UNDER IFFAP

Festival	Section		Travel Assistance	Stipend/Per Diem	Visa Endorsement Letter
Big Three (3) International Film Festivals (Berlin, Cannes, Venice)	Main Competition	Feature Film	For 3	Maximum Of 3 Days at \$100 Per Day	As needed
		Short Film	For 2		As needed
	Side Competition	Feature Film	For 2		As needed
		Short Film	For 1		As needed
	Non-Competition	Feature Film	For 1		As needed
		Short Film		\$500	As needed
Top Film Festivals	Competition	Feature Film	For 2	Maximum Of 3 Days at \$100 Per Day	As needed
		Short Film	For 1	Maximum Of 3 Days at \$100 Per Day	As needed
	Side Competition	Feature Film	For 1		As needed
		Short Film	For 1		As needed
	Non-Competition	Feature Film	For 1		As needed
		Short Film		\$500	As needed

Specialized Competitive Feature Film Festivals and Top Shorts and Documentary festivals	Competition	Feature Film	For 1	Maximum Of 3 Days at \$100 Per Day	As needed
		Short Film	For 1		As needed
	Side Competition	Feature Film	For 1		As needed
		Short Film	For 1		As needed
	Non-Competition	Feature Film	For 1		As needed
		Short Film		\$500	As needed
Other Recognized Film Festivals *	Competition	Feature Film	For 1		As needed
		Short Film		\$500	As needed
	Side Competition	Feature Film		\$500	As needed
		Short Film			As needed
	Non-Competition	Feature Film			As needed
		Short Film			As needed

### **BIG THREE (3) FILM FESTIVALS**

- **Berlin**, March 1-5
- **Cannes**, May 11-22
- **Venice**, September 1-11

### **TOP FILM FESTIVALS**

- **IFF Rotterdam**, February 1-7  
Rotterdam, Netherlands
- **Sundance**, January 28-February 3  
Utah, USA
- **Moscow**, April 22-29  
Moscow, Russia
- **Annecy (Animated)**, June 14-19  
Annecy, France
- **Shanghai**, June 11-20  
Shanghai, China
- **Edinburgh**, June 3-July 4  
Edinburgh, United Kingdom
- **Karlovy Vary**, July 2- 10  
Karlovy Vary, Czech Republic
- **Locarno**, September 9-19  
Locarno, Switzerland
- **Toronto**, September 10-20  
Toronto, Canada
- **San Sebastian**, TBA  
San Sebastian, Spain
- **New York**, TBA  
New York, USA
- **BFI London FF**, TBA  
London, United Kingdom
- **Warsaw**, October 8-17  
Warsaw, Poland
- **Tokyo**, TBA  
Tokyo, Japan
- **Vienna**, TBA  
Vienna, Austria
- **Mar del Plata**, TBA  
Mar del Plata, Argentine Republic
- **Tallin**, TBA  
Tallin, Estonia
- **Cairo**, TBA  
Cairo, Egypt
- **IFFI (Goa)**, January 16-24  
Goa, India

## SPECIALIZED COMPETITIVE FEATURE FILM FESTIVALS

- **Santo Domingo**, January 25-February 7  
Santo Domingo, Dominican Republic
- **Cartagena**, TBA  
Cartagena, Colombia
- **Sofia**, March 11-21  
Sofia, Bulgaria
- **Istanbul**, TBA  
Istanbul, Turkey
- **Transilvania (Cluj)**, May 28-June 6  
Transilvania, Bucharest, Romania
- **Kyiv**, May 29-June 6  
Kyiv, Ukraine
- **Sydney**, June 9-20  
Sydney, Australia
- **Valencia Jove**, TBA  
Valencia, Spain
- **Kitzbühel**, August 23-29  
Kitzbühel, Vienna
- **Lisbon**, TBA  
Lisbon, Portugal
- **Namur**, October 1-8  
Namur, Belgium
- **Busan**, TBA  
Busan, South Korea
- **Sitges**, October 7-17  
Sitges, Spain
- **Mumbai**, TBA  
Mumbai, India
- **Minsk**, TBA  
Minsk, Belarus
- **Stockholm**, TBA  
Stockholm, Sweden
- **Skopje**, October 7-17  
Skopje, Macedonia
- **Kolkata**, January 8-15  
Kolkata, India
- **Gijon**, TBA  
Gijon, Spain
- **Turin**, TBA  
Turin, Italy
- **Milan**, January 18-22  
Milan, Italy
- **Kerala (Trivandrum)**, February 12-19  
Kerala, India
- **Antalya**, TBA  
Antalya, Turkey
- **Almaty (Eurasia)**, TBA  
Almaty, Kazakhstan



## TOP SHORTS AND DOCUMENTARY FILM FESTIVAL

- **Clermont-Ferrand ISFF**, January 29-February 6  
Clermont-Ferrand, France
- **Tampere**, March 10-14  
Tampere, Finland
- **Aspen Shortsfest**, April 6-11  
Aspen, CO, USA
- **Full Frame Documentary FF**, June 2-6  
Durham, North Carolina, USA
- **Visions Du Reel**, April 15-25  
Nyon, Switzerland
- **HOT DOCS**, April 29-May 9  
Toronto, Ontario, Canada
- **Oberhausen**, May 1-4  
Oberhausen, Germany
- **Krakow**, May 20-June 6  
Krakow, Poland
- **Sheffield Doc/Fest**, September 17-19  
Sheffield, United Kingdom
- **AFI Docs**, June 22-27  
Silver Spring, Maryland, USA
- **St. Petersburg**, February 12-14  
St. Petersburg, Russia
- **Bilbao**, May 7-14  
Bilbao, Spain
- **Amsterdam (IDFA)**, November 17-28  
Amsterdam, Netherlands

## OTHER RECOGNIZED FILM FESTIVALS

- **Far East Film Festival (Udine)**, April 23-May 1  
Udine, Italy
- **New York Asian Film Festival**, TBA  
New York, USA
- **Bucheon International Fantastic FF (BiFAN)**, July 8-15  
Bucheon, South Korea
- **Thessaloniki Film Festival**, November 1-11  
Thessaloniki, Greece
- *The list of qualified film festivals under IFFAP is determined by FDCP including considerations such as the FIAPF list and FDCP's current partnerships and cooperations.*
- *Assistance can be given confirmation who qualify or films which were selected by other recognized festivals upon confirmation of the partnership between FDCP and the festival executivecommittee.*