

INTERNATIONAL FILM STUDIES ASSISTANCE PROGRAM (IFSAP)

FD-IFSAP Form No.1 - APPLICATION FORM and CONFORME

APPLICANT'S INFORMATION	
NAME:	
ADDRESS:	
MOBILE NUMBER:	
EMAIL ADDRESS:	
NATIONAL REGISTRY NUMBER:	
PWD:	<u>YES OR NO</u>
MEMBER OF INDIGENOUS GROUP:	<u>YES OR NO</u>

PROGRAM INFORMATION	
FESTIVAL/ORGANIZATION:	
PROGRAM:	
PROGRAM CLASSIFICATION:	
COUNTRY:	
INCLUSIVE DATES:	

PROJECT INFORMATION Ongoing / upcoming projects	
TITLE:	
DIRECTOR:	
PRODUCER:	
COUNTRY:	

Republic of the Philippines
Office of the President
Film Development Council of the Philippines

PRODUCTION COMPANY INFORMATION	
COMPANY PROFILE:	
COMPANY ADDRESS:	
Email Address & Mobile Number	

By signing the Application Form herein referred to as **FD-IFSAP Form No. 1**, I certify that I have read and understood all rules, guidelines and terms set forth by the Film Development Council of the Philippines in the **IFSAP FACT SHEET** and the **Memorandum of Agreement (MOA)**.

I certify to submit necessary report forms within thirty (30) days after the program concluded referred to as the following:

POST-EVENT REQUIREMENTS

1. **FD-IFSAP Form No. 2** - Comprehensive Program/Study Report
 - a. *Official Receipts of travel expenses (digital copy and physical copies)*
 - b. *Festival Badge (digital copy)*
 - c. *Photo documentation*
2. **FD-IFSAP Form No. 3** - Accounting and Liquidation Report
 - a. *If receipts are in foreign currency, please provide the Currency Exchange Rate during the time of payment*
 - b. *Reference Link from Bangko Sentral ng Pilipinas will be provided*
3. **FD-IFSAP Form No. 4** - IFSAP Grant Wire Transfer Request Form
 - a. *Must be with wet-ink signature*
4. **ORIGINAL/PHYSICAL COPY** of the **BOARDING PASSES** (going and returning)
5. **ORIGINAL/PHYSICAL COPY** of the **OFFICIAL RECEIPTS** of qualified expenses, which must be submitted to FDCP with proper description and translation (if applicable)

SUBMISSION OF ORIGINAL/PHYSICAL COPIES OF POST-EVENT REQUIREMENTS:

1. Printed copy of all Post-Event Requirements
 2. Original/Physical copies of Boarding passes and all official receipts should be **chronologically arranged**
 3. **Pasted to a clean A-4 size bond paper BEFORE submitting** to the FDCP office
 4. Within thirty (30) days of the program's conclusion.
- **Failure to submit the requirements by the given deadline will reflect on the evaluation by the FDCP Technical Committee and possible reimbursement from our end.**
 - **Should there be force majeure, the FDCP has the right to forfeit the grant.**

WET-INK SIGNATURE
OVER PRINTED NAME